

BUSINESS:

**COMPREHENSIVE HEALTH
CARE ASSOCIATES**

ADDRESS:

15645 Farmington Road
Livonia

AGE REQUIREMENT:

AGE 16 AND OLDER

JOB DESCRIPTION:

CLERICAL ASSISTANT

Filing and uploading
medical information

RECEPTIONIST

Answering phone calls
Scheduling appointments

SKILL/REQUIREMENT:

Will train. Computer knowledge
a plus.

PART-TIME:

Available

FULL-TIME:

LENGTH OF ASSIGNMENT:

Permanent

HOURLY WAGE:

Dependant on experience

TO APPLY FOR JOB:

**Contact Asha at:
(734) 464-7600 ext. 4**

or email

drambakrishnan@yahoo.com