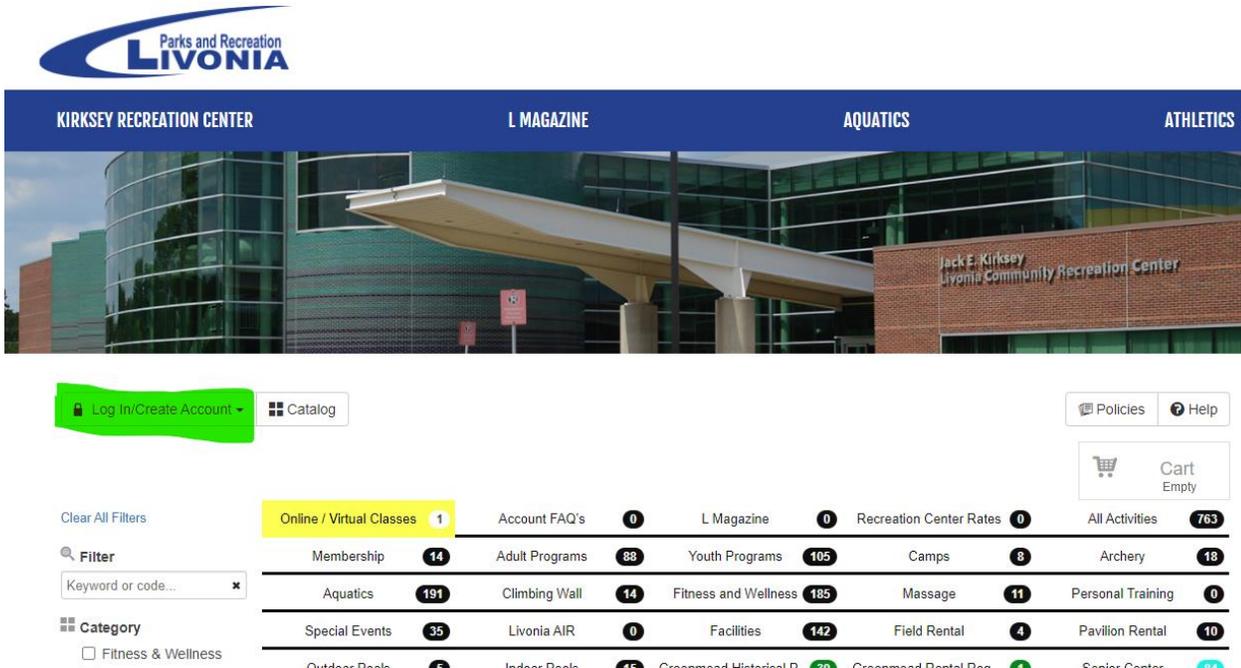
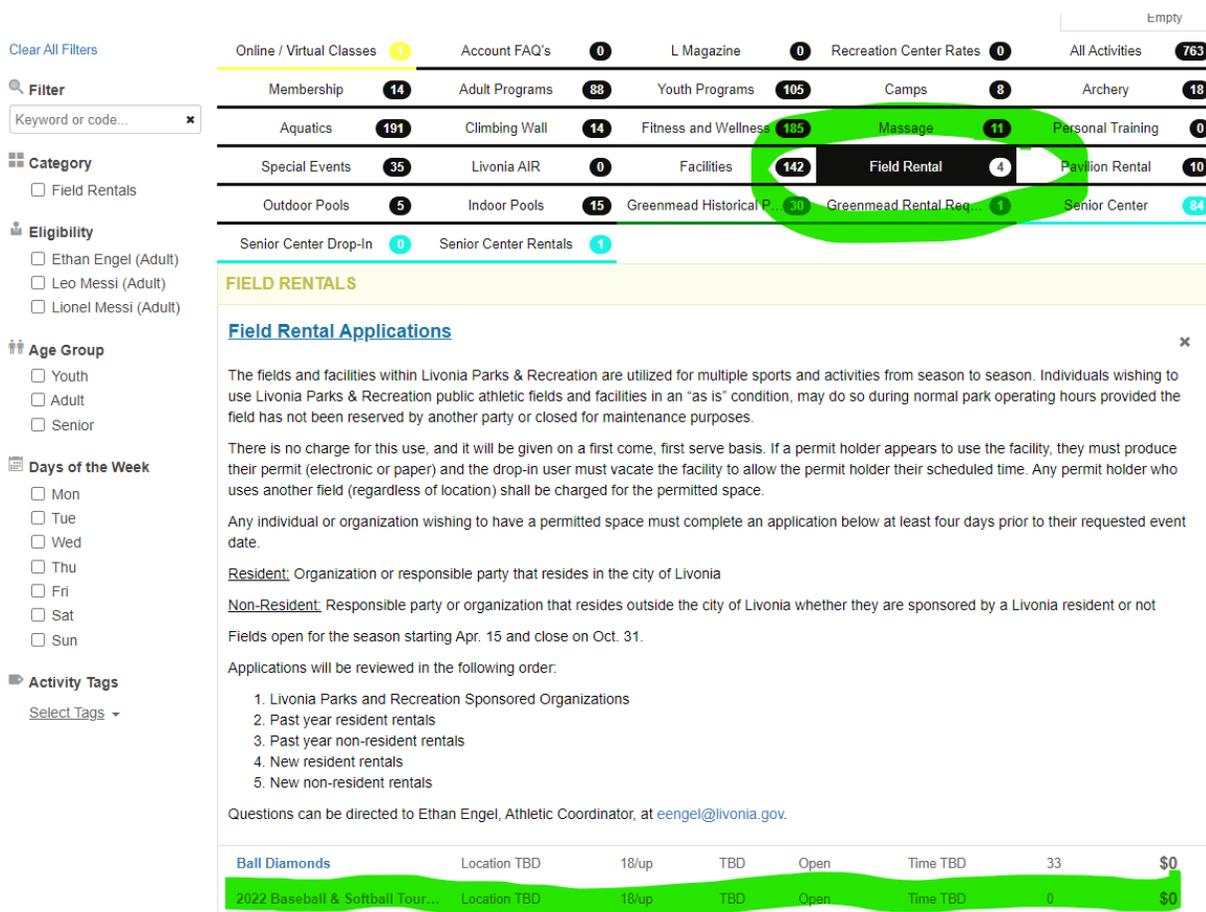


How To Submit A Tournament Rental Application

1. Log into or create an account with Livonia Parks and Recreation: <https://secure.rec1.com/MI/livonia-mi/catalog>



2. Once logged in, go to the Field Rental Tab and select 2022 Baseball & Softball Tournament Rental Applications.



3. Select the individual submitting the application (serving as point of contact for the tournament) and click the green Add to Cart button.

2022 Baseball & Softball Tour...	Location TBD	18/up	TBD	Open	Time TBD	0	\$0
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Complete this application if you are looking to host a baseball or softball tournament for the 2022 season. All tournament applications must be submitted at least four weeks in advance of the proposed start date.

Baseball and softball tournaments are permitted for only Bicentennial Park and/or Ford Field. Please include all dates and times in your applications.

Activity Field Rental Applications
Session 2022 Baseball & Softball Tournament Applications
Location Location TBD
Date Range Year-round
Days TBD
Age/Gender 18/up
Fee \$0.00
Registration Oct 11 6a-Sep 30 11p

ACCOUNT MEMBERS

- Ethan Engel (Adult) Eligible
- Leo Messi (Adult) Eligible
- Lionel Messi (Adult) Eligible

[Add Account Member](#)

[Add To Cart](#)

4. The next box the comes up click the blue Checkout button in the bottom right-hand corner.

Applications will be reviewed in the following order:

1. Livonia Parks and Recreation Sponsored Organizations
2. Past year resident rentals
3. Past year non-resident rentals
4. New resident rentals
5. New non-resident rentals

Questions can be directed to Ethan Engel, Athletic Coordinator, at eengel@livonia.gov.

Ball Diamonds	Location TBD	18/up	TBD	Open	Tim
2022 Baseball & Softball Tour...	Location TBD	18/up	TBD	Open	Tim

Complete this application if you are looking to host a baseball or softball tournament for the 2022 season. All submitted at least four weeks in advance of the proposed start date.

Baseball and softball tournaments are permitted for only Bicentennial Park and/or Ford Field. Please include

Activity Field Rental Applications
Session 2022 Baseball & Softball Tournament Applications
Location Location TBD
Date Range Year-round
Days TBD
Age/Gender 18/up
Fee \$0.00
Registration Oct 11 6a-Sep 30 11p

ACCOUNT ME

- Etha Elig
- Leo Elig
- Lion Elig

[Add Acc](#)

[Add To C](#)

Sand Volleyball Courts	Location TBD	18/up	TBD	Open	Tim
Soccer Fields	Location TBD	18/up	TBD	Open	Tim

#	Item	Total
1.	Ethan Engel for Field Rental Applications 2022 Baseball & Softball Tou...	\$0.00 x

TOTAL

\$0.00

[Close](#) [Checkout](#)

5. Click the blue View/Print links to review both documents. These will be sent to you via email as well. Once read, click the green confirm attachment button.

Attachments

Attachments	View/Print
1. Tournament Rental Guidelines Tournament Rental Guidelines - Baseball & Softball Tournaments	View/Print
2. Inclement Weather Form Livonia Parks & Recreation Inclement Weather Policy	View/Print

CHECKOUT FOR ETHAN ENGEL

- [Browse Catalog](#)
- [Attachments](#)
- [Prompts](#)
- [Waivers](#)
- [Payment](#)
- [Review & Confirm](#)
- [Receipt](#)

[Confirm Attachments >](#)

[Browse Catalog <](#)

6. Answers all prompts on the next page. This is the section where you input your requested dates, times, and locations. If you are applying for more than one weekend, please include all dates in the appropriate section. When all prompts have been answered, click the green Submit Responses button.

7. Read through the Release and Hold Harmless Agreement. You will need to click on the "I Agree on Behalf of..." box and a signature screen will appear. Please electronically sign inside the box and click the blue Save button. Once that is done and you see your signature on bottom, click the green Confirm Waiver Agreement.

Waivers

Tournaments - Release & Hold Harmless Agreement

Applies to:
Ethan Engel for Field Rental Applications 2022 Bas

RELEASE AND HOLD HARMLESS AGREEMENT

In consideration of entering into this agreement, the undersigned hereby stipulate and agree to release, discharge, indemnify, defend, and hold harmless the Livonia Parks and Recreation Department, its employees, agents, contractors, and volunteers from and against all claims, demands, damages, losses, and expenses, including reasonable attorneys' fees, which are unknown or are unsuspected to exist at the time to the person executing such release, are hereby expressly waived.

This release extends and applies to, and covers the undersigned, their heirs, assigns, and representatives, and their employees, agents, contractors, and volunteers, from and against all claims, demands, damages, losses, and expenses, including reasonable attorneys' fees, which are unknown or are unsuspected to exist at the time to the person executing such release, are hereby expressly waived.

Having read the above conditions and receiving the tournament guidelines pertaining to this rental I/we agree to adhere to the conditions of this agreement, the tournament rental application, and the above guidelines established by the Livonia Parks and Recreation Department.

I agree on behalf of Ethan Engel

Waiver Signature

Please sign on the line:



[Clear/Reset](#) [Close](#) [Save](#)

[Confirm Waiver Agreement >](#)

[Prompts <](#)

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Like 19

8. There is no cost for the application. On the payment screen, click the green Review Transaction button.

Payment

Item	Price
1. Ethan Engel for Field Rental Applications 2022 Baseball & Softball Tournament Applications	\$0.00 ✕
Total Charges	\$0.00

Gift Card Code Amount

CHECKOUT FOR ETHAN ENGEL

- Browse Catalog
- Attachments
- Prompts
- Waivers
- Payment**
- Review & Confirm
- Receipt

9. Click the green Complete Transaction button. You will receive a confirmation email upon submission. If you did not receive this email, you did not complete the entire process.

Review & Confirm

Item	Price
1. Ethan Engel for Field Rental Applications 2022 Baseball & Softball Tournament Applications	\$0.00
Total Charges	\$0.00

Payment Summary
No Payment

CHECKOUT FOR ETHAN ENGEL

- Browse Catalog
- Attachments
- Prompts
- Waivers
- Payment
- Review & Confirm**
- Receipt

10. After completing the transaction, a receipt screen will come up. You will receive a copy of that receipt via email. Livonia Parks and Recreation will follow up as soon as they can in regards to your tournament.

Questions? Contact Ethan Engel, Athletic Coordinator, at eenengel@livonia.gov or (734)-466-2414).