



15100 Hubbard, Livonia, MI 48154  
(734) 466-2900 [www.ci.livonia.mi.us](http://www.ci.livonia.mi.us)

### VOLUNTEER PROFILE

THE CITY OF LIVONIA DEPARTMENT OF PARKS AND RECREATION MISSION STATEMENT: Livonia Parks and Recreation is committed to enhancing the quality of life for the residents of Livonia by encouraging participation through innovative programs, while pledging to be proper stewards of recreation facilities.

Name: \_\_\_\_\_  
Last First Middle

ADDRESS: \_\_\_\_\_  
Address City State Zip

Phone: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Driver's License No: \_\_\_\_\_ Email Address \_\_\_\_\_

#### Emergency Information

Name: \_\_\_\_\_ Phone(\_\_\_\_) \_\_\_\_\_ Relationship \_\_\_\_\_

Education	Location	Years Completed	Grad Date	Major
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Grad School	_____	_____	_____	_____
Other	_____	_____	_____	_____

Employment	Company Name	City/State	Your Title	Dates
Present	_____	_____	_____	_____
Past	_____	_____	_____	_____

Volunteer Experience	Organization Name	City/State	Work Assignments	Dates
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

Have you ever worked or attended school under another name? \_\_\_ YES \_\_\_ NO If YES, please give name: \_\_\_\_\_

Can you perform the duties of the job in which you wish to volunteer with or without accommodation? \_\_\_\_\_

Are you at least 18? \_\_\_ YES \_\_\_ NO Are you a U.S. citizen? \_\_\_ YES \_\_\_ NO

Are you a permanent Resident Alien? \_\_\_ YES \_\_\_ NO If Alien, what is your Registration Number? \_\_\_\_\_

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Have you ever been convicted of any crime, either misdemeanor or felony? \_\_\_ YES \_\_\_ NO

If "YES," describe when, where, nature of offense and disposition: \_\_\_\_\_

Are there any felony charges pending against you? \_\_\_ YES \_\_\_ NO If "YES", describe in full detail: \_\_\_\_\_

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**Areas of Interest:** Special Events Ambassador  
(Circle)

**Special Skills:** Secretarial Teaching Arts & Crafts  
(Circle all that apply) Photography Public Speaking Filing  
Computers Telephone Other: \_\_\_\_\_

**Time** How many hours a week can you commit to volunteering? \_\_\_\_\_

For how long are you interested in volunteering? \_\_\_\_\_

Why do you want to be a volunteer? \_\_\_\_\_

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**Commitment Statement** I understand that if accepted as a volunteer:

- I offer my services with an understanding that there will be no monetary compensation.
- I will be prompt and regular in my service and will notify my supervisor if I must be absent.
- I will accept training and supervision.
- I will adhere to the Livonia Parks and Recreation Department's policies and procedures.
- I will notify my supervisor if I am unable to complete my volunteer commitment or wish to transfer to another assignment

**CERTIFICATE OF APPLICANT:** I hereby certify that all the information given in this application is true and agree and understand that any misstatement, falsification, or omission of facts in this application may cause forfeiture of all my right to volunteer service at the Livonia Parks and Recreation Department. I further authorize investigation and verification of all statements contained in this application and release from all liability and responsibility all persons, companies or corporations supplying such information consistent with applicable state and federal law. I understand such information may include a record of disciplinary action assessed by previous employers and hereby release such parties from any obligation to provide me with written notification of such disclosure.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**EQUAL OPPORTUNITY:** The City of Livonia encourages all persons to file applications with us as we do not discriminate on the basis of age, color, creed, disability, family status, marital status, national origin, political affiliation, race, religion, sex, sexual orientation, or veteran status.